

# Children's Acceptable Use Policy

## Early Years



# Key Stage 1



**I want to feel safe all the time.**

**I know that anything I do on the computer can be seen by other people.**

**I know when to use the CEOP report button**

I agree that I will:

- not use my own mobile phone, or any other device, in school, unless I am given permission
- always keep my passwords safe and not share them with anyone
- only open web pages which my teacher has said are OK
- only work with people I know in real life
- tell my teacher if anything makes me feel scared or unhappy on the internet
- make sure all messages I send are polite or show my teacher if I get a nasty message
- not reply to any nasty message or anything which makes me feel sad or worried
- not give my mobile phone number to anyone who is not a friend in real life
- only email people I know or if my teacher agrees
- only use my school email
- talk to my teacher before using anything on the internet
- not tell people about myself online (I will not tell them my name, anything about my home, my family or my pets)

- not upload photographs of myself without asking a teacher or never agree to meet a stranger

## Key Stage 2

**When I am using the computer or other technologies, I want to feel safe all the time.**



**I am aware of the CEOP report button and know when to use it.**

**I know that anything I share online may be monitored by school.**

**I know that once I share anything online it is completely out of my control and may be used by others in a way that I did not intend.**

**I agree that I will:**

- always keep my passwords safe and not share them with anyone
- only use, move and share personal data securely
- only visit sites which are appropriate
- work in collaboration only with people my school has approved, and I will deny access to others or respect the school network security
- make sure all messages I send are respectful or show a responsible adult any content that makes me feel unsafe, worried or uncomfortable
- not reply to any nasty message or anything which makes me feel unhappy or worried

- not use my own mobile phone, or any other device, in school, unless I am given permission
- only give my mobile phone number to friends I know and trust in real life
- only email people I know or are approved by my school
- only use email which has been provided by school
- obtain permission from a teacher before I order online
- discuss and agree my use of a social networking site with a responsible adult before creating a profile or signing up for an account
- always follow the terms and conditions when using a website
- always keep my personal details private. (My name, family information, journey to school, my pets and hobbies are all examples of personal details)
- always check with a responsible adult before I share images of myself or others
- only create and share content that is legal o never meet an online friend without taking a responsible adult that I know with me